

**Soldotna Library Friends – Board of Directors  
Meeting Agenda  
January 11, 2023 immediately following Annual Meeting**

- 1) Call to order
- 2) Approval of agenda
- 3) Approval of minutes from November 9, 2022 and from December 14, 2022 informal business meeting
- 4) Voting on any new members of the Board of Directors
- 5) Election of Officers
- 6) Treasurer's report – Budget for 2023 - Pam
- 7) Librarian's Report - Rachel
- 8) Old Business
  - a. Sewing Machine Project Status – Pam
  - b. Bylaws Committee Status – Pam/Barbara/Joan
  - c. Web Site Development – Barbara
  - d. Basement Storage Plan - Barbara
- 9) New Business
  - a. Fund materials for bookshelf construction

In this month's board packet:

- Minutes November 9, 2022 meeting
- Minutes December 14, 2022 informal meeting
- Treasurer's Report

Reminders:

- Next Book Sale January 26, 2023 from 2-6 pm
- Next Board Meeting February 8, 2023 at 10:15 am

**Soldotna Library Friends  
2022 Budget to Actual Report**

<b>Expenses</b>	<b>2022 Budget</b>	<b>2021</b>	<b>December</b>	<b>2022 YTD</b>	<b>Over/under Budget</b>	<b>Proposed 2023 budget</b>
Office equipment and Supplies (Bookshop)	\$200.00	\$156.83		\$197.46	\$2.54	700
Printing (Qtrly Member Newsletter or Postcards)	250.00			\$175.00	\$75.00	250
PO Box Rental	246.00	246.00		\$276.00	(\$30.00)	276
Postage(Avg 5-6 year to full database of 150-200)	100.00	58.00		\$60.00	\$40.00	100
Memberships					\$0.00	
United for Libraries	50.00	50.00		\$50.00	\$0.00	50
Chamber of Commerce	200.00	200.00		\$200.00	\$0.00	200
Wild Apricot Membership Software or Similar	648.00	1,174.24	638.00	\$638.00	\$10.00	648
State Licensing and Fees	100.00	105.00		\$45.00	\$55.00	200
Credit Card Merchant and bank fees	150.00	150.43	106.74	\$231.32	(\$81.32)	150
Appreciation Events					\$0.00	
Annual Membership Meeting	100.00			\$0.00	\$100.00	100
Library Workers Day - Staff & Volunteer Luncheon	100.00			\$0.00	\$100.00	100
2nd til for December sale	200.00	0.00	-120.00	\$0.00	\$200.00	200
Marketing & Promotion					\$0.00	
Fundraiser Supplies(Progress Days, Fall and/or Winter Events	200.00	0.00		\$0.00	\$200.00	200
Domain Name Renewal (hotsing incl w/ member software)	20.00	15.17		\$16.17	\$3.83	20
Facebook Boosted Posts (monthly for books sale + extra for events)	240.00	145.90	15.00	\$235.64	\$4.36	240
Outreach Flyers and Posters and Signs	200.00	560.84		\$442.12	(\$242.12)	200
Soldotna Chamber Ad						325
Professional fees (web design/attorney)						2500
Patron Perks (Direct Purchased: USBs, earbuds, etc.)	100.00	51.94		\$0.00	\$100.00	100
Pick, Click, Give and Advertising Co-op	350.00	345.25		\$389.00	(\$39.00)	400
<b>Subtotal Expenses</b>	<b>\$3,454.00</b>	<b>\$3,259.60</b>	<b>\$639.74</b>	<b>\$2,955.71</b>	<b>\$498.29</b>	<b>\$6,959.00</b>

<b>Expenses</b>	<b>2022 Budget</b>	<b>2021</b>	<b>December</b>	<b>2022 YTD</b>	<b>Over/under Budget</b>	<b>Proposed 2023 budget</b>
<b>Grant Distributions</b>						
Early Literacy/literacy Programs	\$0.00	\$995.00		\$0.00	\$0.00	1000
1000 Books Before Kindergarten	1,000.00	800.00		\$0.00	\$1,000.00	1000
Summer Reading Program	1,400.00	1,400.00		\$500.00	\$900.00	1400
Story Walk	200.00	2,500.00		\$200.00	\$0.00	200
Other Library Programs	2,000.00	0.00		\$5,750.00	(\$3,750.00)	0
Sewing Program				\$1,400.00	(\$1,400.00)	900
Designated Gifts (Rosie Reeder and Pioneers)	550.00	300.00		\$1,050.00	(\$500.00)	0
<b>Subtotal Distributions</b>	<b>\$5,150.00</b>	<b>\$5,995.00</b>	<b>\$0.00</b>	<b>\$8,900.00</b>	<b>(\$3,750.00)</b>	<b>\$4,500.00</b>
<b>Revenue</b>						
Memberships	\$1,000.00	\$1,065.00	\$55.00	\$1,090.00	(\$90.00)	1000
Book Sales (Monthly and Front of House)	7,000.00	7,647.10	1,178.02	\$8,095.28	(\$1,095.28)	7000
Donations (General and Front of House)	1,000.00	1,281.08	162.75	\$1,433.98	(\$433.98)	1000
Designated Gift Donations		850.00		\$1,650.00	(\$1,650.00)	
Pick, Click, Give Donations	1,000.00	1,250.00		\$1,875.00	(\$875.00)	1500
Fundraisers				\$0.00	\$0.00	
Progress Days	500.00	179.25		\$176.10	\$323.90	500
Fall/Winter Fundraisers	2,500.00	2,486.00	2,806.00	\$2,806.00	(\$306.00)	3000
<b>Subtotal Revenue</b>	<b>\$13,000.00</b>	<b>\$14,758.43</b>	<b>\$4,201.77</b>	<b>\$17,126.36</b>	<b>(\$4,126.36)</b>	<b>\$14,000.00</b>
<b>Total Expenses and Distributions</b>	<b>\$8,604.00</b>	<b>\$9,254.60</b>	<b>\$639.74</b>	<b>\$11,855.71</b>	<b>(\$3,251.71)</b>	<b>\$11,459.00</b>
<b>Cash Revenue Over/Under Expenses</b>	<b>4,396.00</b>	<b>5,503.83</b>	<b>3,562.03</b>	<b>5,270.65</b>	<b>(\$874.65)</b>	<b>2,541.00</b>
<b>Cash beginning of month/year</b>		<b>21,459.87</b>	<b>28,672.32</b>	<b>26,963.70</b>		
<b>Cash in Bank</b>		<b>26,963.70</b>	<b>32,234.35</b>	<b>32,234.35</b>		
<b>Til</b>		<b>120.00</b>	<b>120.00</b>	<b>120.00</b>		
<b>Cash End of Month/year</b>		<b>\$27,083.70</b>	<b>\$32,354.35</b>	<b>\$32,354.35</b>		