

## SOLDOTNA LIBRARY FRIENDS – BOARD OF DIRECTORS

Minutes for Monthly Meeting held on July 12, 2023, at 10:15 am

**Attendance:** Mary Lou Wilcox (Vice President), Barbara Olson (Secretary), Pam Joslin (Treasurer), Vicki Johnston-Freese (Book Sales), Jane Gabler, Jane Fuerstenau, Romi Haseo, Heather Rausch

**Absent:** Joan Merrick (President)

**Guests:** Rachel Nash (Librarian)

- 1) **Call to order at 10:18 am:** Mary Lou called the meeting to order.
- 2) **Approval of agenda:** Romi moved, Vicki seconded, agenda approved.
- 3) **Approval of minutes from June 14, 2023, Meeting:** Romi moved, Vicki seconded, minutes approved.
- 4) **Treasurer's Report:** Pam
  - The month of June began with \$36,360.51 in the bank.
  - Our June book sale totaled \$931.70 We received more than usual in our bookshelf sales.
  - Expenditures included purchase of the Summer Reading Program sign.
  - Ended the month of June with \$37,257.33 in the bank and cash on hand.
  - Another till is ready for use at the bake sale.
  - The biannual State of Alaska non-profit report was completed and submitted.
  - Pam gave Rachel a recap of the designated funds to create her funding request.
- 5) **Book Sale Report:** Vicki
  - The June 29 book sale was very successful. It was attended by 109 people. Sold 5 pieces of art, refilled 3 book bags, sold 2 book bags, and 2 of the \$5 coupons were redeemed.
  - Lots of books are being donated.
- 6) **Librarian's Report:** Rachel
  - Stacy Kline was introduced as the new assistant librarian.
  - Funding Request for \$3,800:
    - \$200 to help maintain the Story Walk® at Parker Park.
    - \$300 for the "Sew Fun at the Library" program.
    - \$400 in support of the Seed Library.
    - \$500 in support of the Banned Books Club.
    - \$1,000 to support One Thousand Books Before Kindergarten.
    - \$1,400 to support the Summer Reading Programs 2023 and 2024.
  - Voting on the Funding Request: Pam moved, Romi seconded, all in favor.
  - The budgeted amount for Early Literacy for \$1,000 is not being requested yet.
  - The Seed Library program is going to continue for another year. It needs to be self-sustaining by the community or by the local garden club to continue long term.
  - Library Statistics: January-June, Years 2021-2023 presented by Rachel. Visitors, Physical Checkouts, and Program Attendance all increased in 2023 - (see packet for report).
  - LibCal online is where all the library events are scheduled and marketed.
  - They are now fully staffed now that Stacy is here as our new assistant librarian.

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- Rachel mentioned that next fiscal year they will be discussing a library remodel that will focus on staff spaces along with redoing the front desk so that they can see when someone enters the library.

### **7) Old Business:**

- a) Soldotna Visitor Guide Advertisement (Rachel and Leslie to finalize by August 1):  
Postponed.
- b) Attorney Review of changes to the Articles of Incorporation and to Bylaws: Postponed.
- c) Progress Days Planning: Holly Davis is available to help, but she is out of town until July 19<sup>th</sup>. Holly will handle accepting donated baked goods on Friday afternoon, along with being at the Bake Sale Saturday morning. There's a possibility Barbara will be out of town, so Jane F and Heather volunteered to help at the Bake Sale. Jane G will handle the cash box. Rachel said we would be able to enter the library at 9:15 am on Saturday. Barbara will send an email today to all previous bakers to solicit donated baked goods. Jane Gabler has talked to Starbucks about donating coffee, and she will pick it up on Saturday morning - see packet for Progress Days document to see what everyone is doing.

### **8) New Business:**

- a) Children's Toy Library concept: The concept of a Children's Toy Library was suggested by one of our members, Elizabeth Chilson – see packet for more information. Rachel said there isn't room for toy storage and that checking toys in and out doesn't fit in with the library's mission. Our purpose is literacy focused and that is accomplished through the STEM KITS and board games. Age appropriate programs for preschoolers include Bouncing Babies, 1,000 Books Before Kindergarten, and STEM kits. Barbara will relay this information to Elizabeth. The current stem kits are getting worn out and will need replacement soon. There are toys at the library, but they are not for checkout. A toy swap could happen in the community room if a community member wanted to organize it.

### **9) President's Report: Mary Lou**

#### **Reminders:**

- July 17, 2023 – Library Advisory Board Meeting at 5:15 pm (Jane F)
- July 22, 2023 – Progress Days
- August 9, 2023 - Next Board Meeting at 10:15 am (Mary Lou will do minutes, Barbara gone)
- No book sale in August (Vicki taking a well-deserved break)
- September 28, 2023 – Monthly Book Sale from 2-6 pm

**Adjournment:** 11:28 am