

Soldotna Library Friends – Board of Directors
Meeting Agenda
July 12, 2023, at 10:15 am – Library Conference Room

- 1) Call to order
- 2) Approval of agenda
- 3) Approval of minutes from June 14, 2023, Monthly Meeting
- 4) Treasurer's Report: Pam
 - Recap on unspent designated gifts
- 5) Book Sale Report: Vicki
- 6) Librarian's Report: Rachel
 - Funding Request for \$3,800
- 7) Old Business
 - a. Soldotna Visitor Guide Advertisement (Rachel and Leslie to finalize by August 1)
 - b. Attorney Review of changes to Articles of Incorporation and to Bylaws: Pam
 - c. Progress Days – Saturday July 22 from 10 am to 4 pm
- 8) New Business
 - a. Children's Toy Library concept – Elizabeth Earl (SLF member)
- 9) President's Report:

In this month's board packet:

- Minutes June 14, 2023, Monthly Meeting
- Treasurer's Report and Budget vs Actual Report

Reminders:

- July 17, 2023 – Library Advisory Meeting at 5:15 pm (Jane F)
- July 22, 2023 - Progress Days Book Sale and Bake Sale from 10 am to 4 pm
- August 9, 2023 – Next Board Meeting at 10:15 am

Treasurer's Report

Soldotna Library Friends

6/30/2023

Bank Balance, beginning of month \$ 36,360.51

Revenue

Book Sales	\$931.70
Book Sales, front of library box	186.71
Donations	17.50
Art Sales	30.00
Bake Sales	0.00
Donations - Pick Click Give	0.00
Special Donation	0.00
Memberships	<u>20.00</u>

Total Revenue 1,185.91

Expenses

Contributions to Library	\$0.00
Fundraising (PCG, marketing and promotion)	0.00
Domain fee	0
Bank Charges and Fees	14.47
Dues & Subscriptions	0.00
Stamps	0.00
Signs	369.62
Office Equipment and Supplies	0.00
Printing	0.00
Licenses (St of AK fee)	25.00
Pick Click Give	0.00
P.O. Box rental	0.00
Wild Apricot	0.00
Progress Days Til	<u>120.00</u>

Total Expenses 529.09

Total Revenue in Excess of/(Less Than) Expenses \$656.82

Bank Balance End of month \$37,017.33

Til Balance (Book Sale and Progress Days) 240.00

Total Cash \$37,257.33

Soldotna Library Friends
2023 Budget to Actual Report

Expenses	2023	June	2023	Over/under
	Budget		YTD	
Office equipment and Supplies (Bookshop)	\$700.00		\$807.29	(\$107.29)
Printing (Qtrly Member Newsletter or Postcards)	250.00		0.00	250.00
PO Box Rental	276.00		0.00	276.00
Postage(Avg 5-6 year to full database of 150-200)	100.00		0.00	100.00
Memberships				
United for Libraries	50.00		0.00	50.00
Chamber of Commerce	200.00		0.00	200.00
Wild Apricot Membership Software or Similar	648.00		0.00	648.00
State Licensing and Fees	200.00	25.00	25.00	175.00
Credit Card Merchant and bank fees	150.00	14.47	57.19	92.81
Appreciation Events				
Annual Membership Meeting	100.00		0.00	100.00
Library Workers Day - Staff & Volunteer Luncheon	100.00		0.00	100.00
2nd til for Progress Days	200.00	120.00	120.00	80.00
Marketing & Promotion				
Fundraiser Supplies(Progress Days, Fall and/or Winter Events	200.00		0.00	200.00
Domain Name Renewal (hotsing incl w/ member software)	20.00		17.17	2.83
Facebook Boosted Posts (monthly for books sale + extra for events)	240.00		96.56	143.44
Outreach Flyers and Posters and Signs	200.00	369.62	369.62	-169.62
Soldotna Chamber Ad	325.00			
Professional fees (web design/attorney)	2500.00			
Patron Perks (Direct Purchased: USBs, earbuds, etc.)	100.00		42.35	57.65
Pick, Click, Give and Advertising Co-op	400.00		278.75	121.25
Subtotal Expenses	\$6,959.00	\$529.09	\$1,813.93	\$5,145.07

	2023 Budget	2022	June	2023 YTD	Over/under Budget
Expenses					
Grant Distributions					
Early Literacy/literacy Programs	\$1,000.00	\$0.00		\$0.00	\$1,000.00
1000 Books Before Kindergarten	1000.00	0.00		0.00	1,000.00
Summer Reading Program	1400.00	500.00		0.00	1,400.00
Story Walk	200.00	200.00		0.00	200.00
Other Library Programs	0.00	5,750.00		0.00	0.00
Sewing Program	900.00	1,400.00		596.74	303.26
Seed Program				30.00	-30.00
Designated Gifts (Rosie Reeder and Pioneers)	0.00	1,050.00		0.00	0.00
Subtotal Distributions	\$4,500.00	\$8,900.00	\$0.00	\$626.74	\$3,873.26

	2023 Budget	2022	June	2023 YTD	Over/under Budget
Revenue					
Memberships	\$1,000.00	\$1,090.00	\$20.00	\$195.00	\$805.00
Book Sales (Monthly and Front of House	7000.00	8,095.28	1,148.41	5,375.90	1,624.10
Donations (General and Front of House)	1000.00	1,433.98	17.50	852.75	147.25
Designated Gift Donations		1,650.00		500.00	-500.00
Pick, Click, Give Donations	1500.00	1,875.00		300.00	1,200.00
Fundraisers				0.00	0.00
Progress Days	500.00	176.10		0.00	500.00
Fall/Winter Fundraisers	3000.00	2,806.00		0.00	3,000.00
Subtotal Revenue	\$14,000.00	\$17,126.36	\$1,185.91	\$7,223.65	\$6,776.35

Total Expenses and Distributions					
Cash Revenue Over/Under Expenses	\$11,459.00	\$11,855.71	\$529.09	\$2,440.67	\$9,018.33
Cash beginning of month/year	2,541.00	5,270.65	656.82	4,782.98	(\$2,241.98)
Cash in Bank		26,963.70	36,360.51	32,234.35	
Til		32,234.35	37,017.33	37,017.33	
Cash End of Month/year		120.00	240.00	240.00	
		\$32,354.35	\$37,257.33	\$37,257.33	



**JOYCE K. CARVER MEMORIAL
SOLDOTNA PUBLIC LIBRARY**

Soldotna Library Friends
235 N. Binkley St.
Soldotna, AK 99669

July 6, 2023

Re: Library Appropriations, July 2023

Dear Soldotna Library Friends:

Thank you for your support of library programs and services in approving this year's funding requests, and accepting donations on our behalf. We are planning to appropriate some of these funds at the August 9, 2023 City Council Meeting. Here are the details:

- \$200.00 to help maintain the Story Walk® at Parker Park
- \$300.00 for the "Sew Fun at the Library" program
- \$400.00 in support of the Seed Library. Funds were donated by the Garden Club, individual community members, and the Soldotna Library Friends.
- \$500.00 in support of the Banned Books Club. Funds were donated by a community member and will be used to purchase book club titles and refreshments.
- \$1,000.00 to support the Library's One Thousand Books Before Kindergarten program which enhances preliteracy education at our library.
- \$1,400.00 to support the Summer Reading Programs 2023 and 2024. This money will help the library provide special events, publicity, and reading incentives such as free prize books.

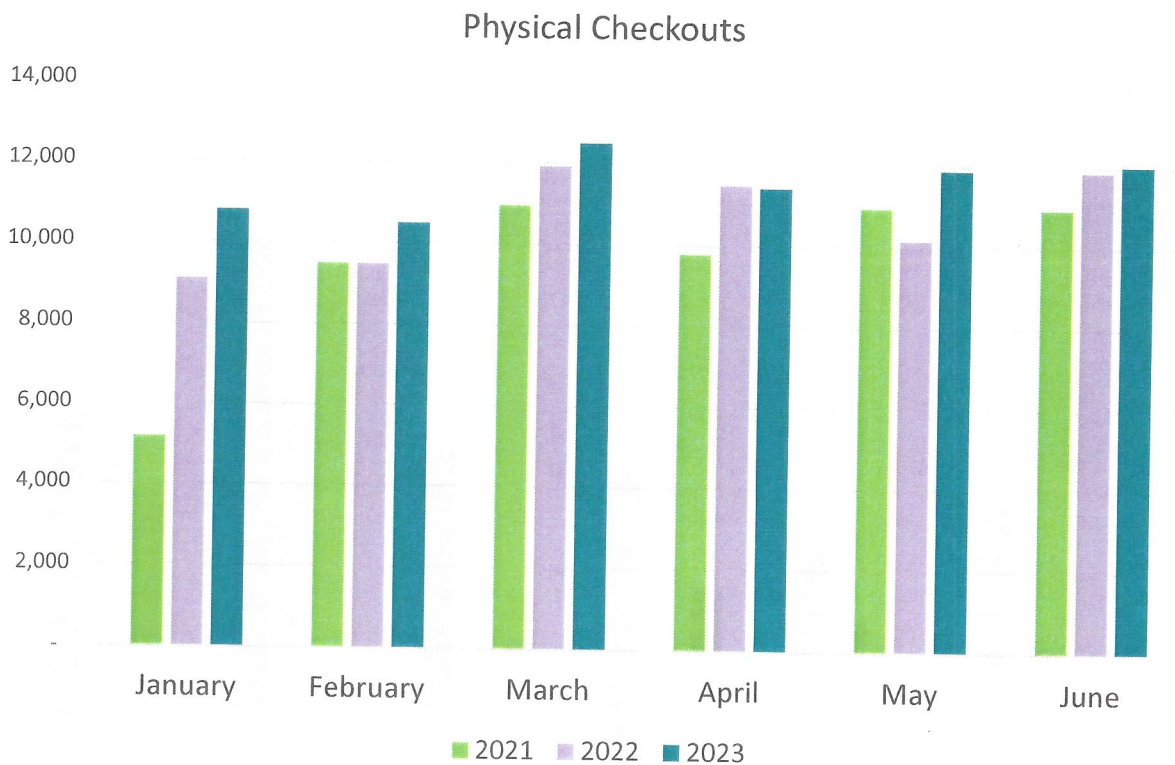
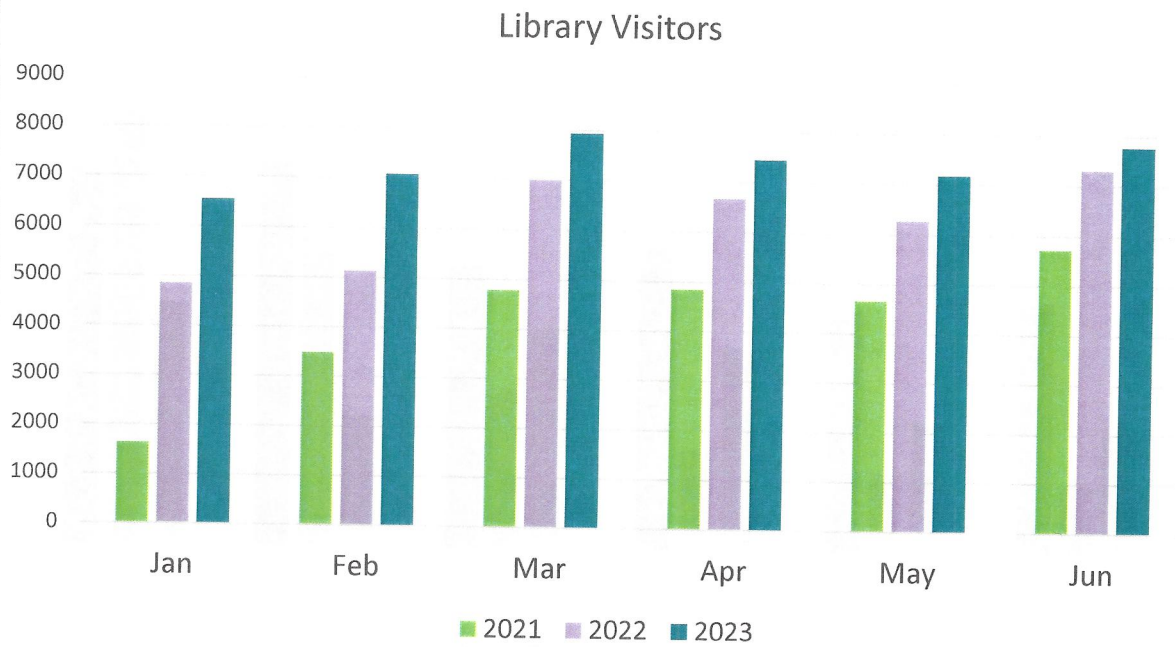
We respectfully request a check for \$3,800.00 on or before August 9, 2023.

Thank you,

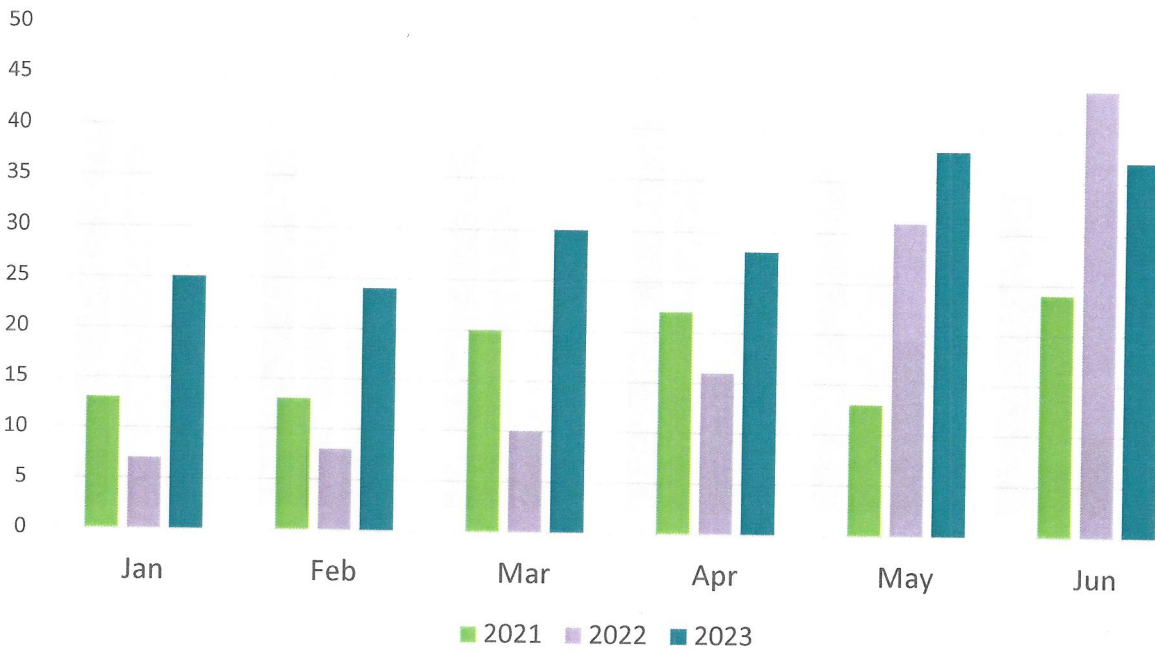


Rachel Nash
City Librarian
(907) 714-1252
rnash@soldotna.org

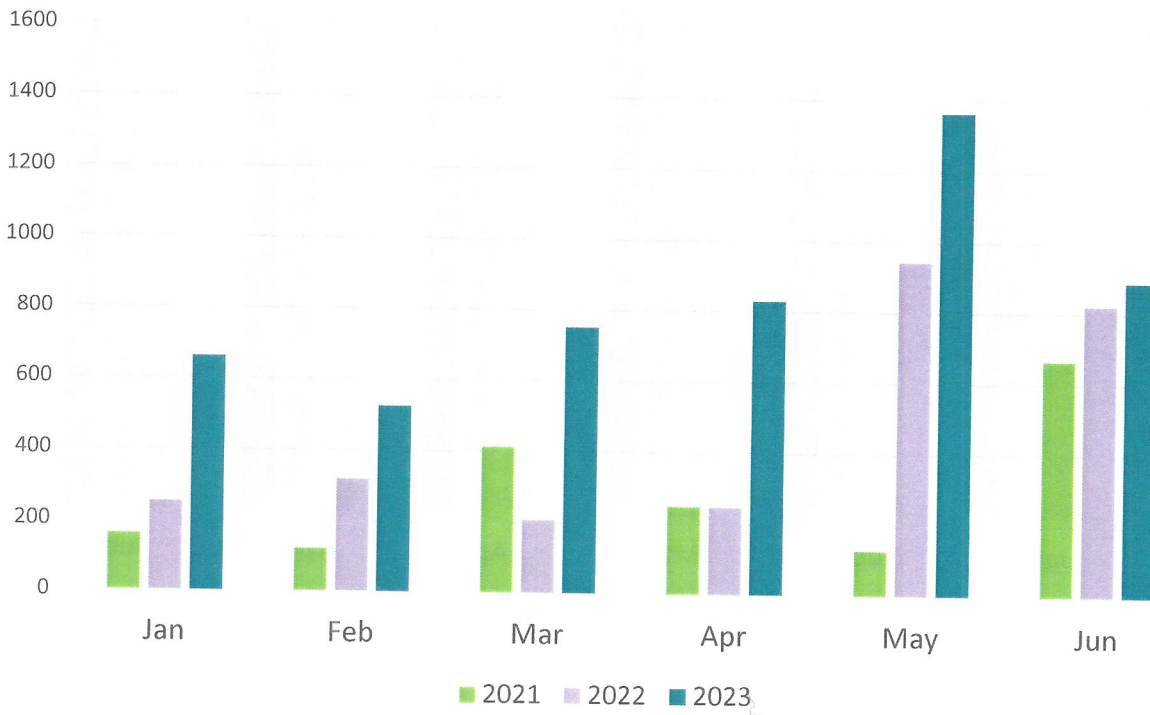
Library Statistics: January-June, Years 2021-2023



Number of Programs



Program Attendance



**Progress Days 2023 – Soldotna Library Friends
Saturday July 22**

Overview of Saturday July 22:

Parade starts at 11 am from Soldotna High School. Line up is 9 am.

Bake Sale is held outside before and during the parade (approximately 9:45 am till 1 pm).
When the parade is over, bake sale items are moved inside to sell at the Book Sale.

Book Sale is 10 am to 4 pm in the library basement.

Friday July 21

Community room is reserved from 2 pm to 6 pm Friday and all day on Saturday. People can drop off donated baked goods Friday afternoon or on Saturday morning.

Holly Davis will oversee accepting donations and pricing items.

Saturday Morning

9:15 am Bake Sale setup – Mary Lou, Holly Davis, Barbara (?), and _____
Setup awning, tables, SLF banner, baked goods, poster with prices, donation jar.
People will be dropped off donated baked goods.

Promote the Book Sale – Last year we had over 200 people attend this sale, the highest attendance of the year.

Reminders:

Barbara – Email all previous bakers to solicit donated baked goods.

Jane G – Arrange with Starbucks to donate coffee and accessories. Pickup on Saturday morning

Romi – Arrange cookie donation from Fred Meyers and pick them up.

Donate 2 cases of 16 oz water bottles

Mary Lou – Bring cooler with ice for water bottles.

All Board Members – please bring baked goods – you'll be receiving an email on this.



Elizabeth Earl

June 20, 2023 at 9:53 AM

Possible children's toy library?

To: Soldotna Library Friends

Children's
Toy Library
Idea

Hello Soldotna Library Friends,

Hello! I'm a Soldotna resident and library lurker. (I'm also a Friends of the Soldotna Library member, though I think I just renewed my membership after letting it lapse. Whoops.) Incidentally, too, I have a six-month-old who loves the children's toy section of the library, even though he's too little to enjoy the books yet.

I'm reaching out because I'm curious whether the Soldotna library would have the capacity to start a small toy lending program. These are increasing in popularity across the country, and we don't currently have one on the Kenai Peninsula that I am aware of. (I don't think we even have one in Alaska, unless there are informal ones.) Essentially, they function like any other library-- parents can check out a certain number of toys for their children from the collection, and exchange them when their children lose interest or outgrow them. If the toy is broken/worn out, the parent can pay a fee to replace it or donate a similar toy.

The main benefit to toy libraries is the environmental benefit. About 90 percent of children's toys are made of plastic, and the average toy only gets used for a few months. Parents are also gifted toys that children may or may not use, and thrift stores are often inundated with cheap toys that have few buyers. By creating an exchange, we reduce the amount of new plastic being produced, save families money, and allow children/parents to use only the toys that their children want to play with. (Win win win!)

Here is more information about toy libraries: [US Toy Library Association](#)
[The Atlantic on toy libraries](#)

I understand there would be some costs in running a toy library, primarily in toy acquisition, cleaning and replacement. Many toy libraries around the country operate with a subscription fee (for example, the Pittsburgh Toy Library has a \$30/year membership fee), or grants may be used to pay for some of the purchasing and maintenance fees. Moms (like me) might also be willing to volunteer to come in and sanitize, organize, and process new toys.

I am wondering if the Friends would be willing to help me organize something like this at the Soldotna library, as it would be the best central housing location for a toy collection and the most equitable, accessible point for most Soldotna-area families.

Thank you for your time! If someone has time to respond and let me know about interest, I would appreciate it. I can plan to attend the Friends' meeting on July 12 to discuss it as well.

Thanks!

Elizabeth Chilson
Contact information
Cell phone-- 928-925-0923 Email-- elizabethearl@gmail.com



Rachel Nash

June 21, 2023 at 12:14 PM

RE: Possible children's toy library?

To: Barbara Olson

Hi Barbara,

My first thought is that our STEM kits serve this purpose as they all have toys in them, they're just more focused on education since this is aligned with our library's mission. We also have many educational board games. I've heard of libraries in communities that experienced significant trauma (natural disasters or violence) creating kits for young children that include books and stuffed animals to help kids heal, but this sounds different from that. It would be difficult to link toys to literacy and education unless we included a book with each toy, which is what we do with the STEM kits. At this point I would refer Elizabeth to our STEM kits and board games, and you might also refer her to the Kenai library since they have the doll lending program.

I forwarded the email to Leslie so if she has any ideas we can look into it further. I know we need to weed and replace some of our STEM kits this year.

Thank you,
-Rachel