

Agenda for the Board of Directors Meeting Soldotna Library Friends



January 10, 2024, immediately following the Annual General Membership Meeting

- 1) Call to order
- 2) Approval of Agenda (Packet A)
- 3) Approval of minutes from December 13, 2023 Meeting
(Minutes were emailed to all board members and are on our website)
- 4) Voting on any new members to the Board of Directors
- 5) Election of Officers
 - President
 - Vice President
 - Treasurer
 - Secretary
- 6) Treasurer: Pam
 - a. Received a donation check greater than \$500 which requires board approval.
- 7) Librarian's Report: Rachel
- 8) Old Business
 - a. Attorney review of Articles of Incorporation and Bylaws: Pam
 - b. Holiday Bake Sale/Art Sale Report: Barbara (Packet B)
- 9) New Business:
- 10) President's Report:

Reminders:

- January 15, 2024 – Library Advisory Board Meeting at 5:15 pm
- January 25, 2024 – Next Book Sale from 2 to 6 pm
- February 14, 2024 – Next board meeting at 10:15 am

Known Absences:

- Mary Lou left October 29 and will return late March 2024
- Jane Gabler will be returning in late January
- Heather Rasch will miss the January meetings
- Vicki will miss the January meetings

Packet Includes:

A – Agenda

B – Holiday Bake Sale/Art Sale Report

Soldotna Library Friends
Holiday Bake Sale/Art Sale Report on December 2, 2023



Bake sale and Art sale were held from 10 am to 4 pm in the Community Room while the Book Sale was being held in the basement. Elaine Woodburn once again managed the art sale while Jane Fuerstenau and Barbara Olson handled the bake sale.

Earnings totaled **\$2,520** Art Sale \$ 1,165
 Bake Sale \$ 597
 Book Sale \$ 758

Attendance in Community Room: **163 people**

Shoppers by hour	
10-11 am	28
11-12 pm	45
12-1 pm	29
1-2 pm	12
2-3 pm	18
3-4 pm	31
Total Shoppers-	163

General Notes:

- Baked goods were received from 13 volunteer bakers.
 - Next year, remember that the fruit cups sold very well.
 - Items in cellophane bags were more appealing than items in saran wrap.
- Starbucks generously donated 2 giant containers of coffee along with cups/cream/etc.
 - Next year, get less coffee. We used ½ of one container of coffee.
- We had 2 student volunteers all day, 2 sister missionaries from 10-noon, and 2 gentlemen missionaries during cleanup from 4-5 pm. We only need one student volunteer to help handle the cashier station. The helpers during clean-up were very much appreciated since all tables hand to be stored and the room had to be vacuumed.

Music:

- Jane Gabler recruited musicians, but there were a lot of competing events.
- Live performances by Jim and Elana Pate for an hour and by Curt Hahn for an hour were appreciated. Unfortunately, there were not many people shopping at the time they were performing. When there wasn't live music, we played recorded Christmas music.
 - Next year, Heather Rasch would like to recruit musicians to play. Otherwise, we will use recorded music.

Day before:

- Set up the community room – tables, decorations, SLF Banner
- Set up art displays
- Set up payment processing devices and verify functionality
- Accept baked goods from volunteer bakers and get their name
- Lay down pre-cut "footprints: directing patrons to the book sale

During the sale:

- Accept baked goods from volunteer bakers and get their name
- Greet shoppers, offer them complimentary coffee
- Count the shoppers by hour
- Pass out 2024 Book Sale Date Cards
- Encourage shoppers to visit the book sale in the basement
- Take pictures during the event

Supply List:				
Tablecloths	Scissors	SaniWipes	Power strip for Ipad	Bring a lunch!
Baskets	Push Pins	Paper Towels	Music source & speaker	
Platters	Tables	Rags	Surgical gloves	
Saran Wrap	Markers	Napkins	Aprons for workers	
Baggies	Pencils/Pens	Trash Bags	Donation Jar	
Sacks/Bags	Stickers for pricing	Serving Plates/Forks	Name tags	